

# **ST JAMES' CATHOLIC SCHOOL BOARD OF TRUSTEES**

## **LIBRARY POLICY**

**September 2010**

### **RATIONALE**

The St James' Catholic School library provides a welcoming environment that supports the teaching and learning of the school curriculum. In addition to this, it encourages life-long recreational reading and supports literacy development.

### **PURPOSE**

To ensure that the school library is adequately resourced and contains a wide range of materials which are suitable to meet the learning needs and interests of the children at our school.

### **POLICY STATEMENTS**

- Teaching staff will ensure that the library is used effectively to enhance the learning of students.
- Staff responsible for the library will:
  - Develop and maintain a Library Action Plan to ensure effective running of the library.
  - Develop an Annual Buying Plan.
- Internet use in the school library will be in accordance with the school Cyber safety and Internet Use policy.
- The Principal will include library development in the School's Annual Plan, Budget, and Strategic Development Plan.
- Sufficient resources will be directed at the school library to ensure:
  - that it remains an attractive, stimulating and user-friendly learning environment.
  - that it has a wide range of up-to-date materials (both in print and electronic form).
  - that it has adequate technology.

Resources will be obtained through the annual budget approval process. Occasionally additional resources will be gained through donations or the securement of grant money.

**RELATED DOCUMENTS**

St James' Catholic School Policy on Cyber safety and Internet Use.

Signed: .....

Approval Date:.....

Review Team: L. Te Paiho, T. Edwards, C.Cosgrove, D. Pacheco

Next Review: July 2013